VADHVAN PORT PROJECT LIMITED

(A Joint Venture of Jawaharlal Nehru Port Authority and Maharashtra Maritime Board)

Dated: 17.11.2026

Vadhvan Port Project Limited (VPPL) invites applications from eligible candidates, including Industry Professionals and officers of Government / Semi Government / Public Sector Undertakings / Port fraternity, **for engagement to the following post(s) on Contract / Deputation basis.**

1. Post Name – Head - Operations (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 17+ years in commissioning of large scale infra projects • **Desirable:** Experience in port operations / marine infrastructure
Qualification	B.E. / B.Tech (Civil / Mechanical / Electrical / Marine Engineering) or Master's degree in similar disciplines / Marine Structures / Ocean Structures / Ocean Engineering
Job Description	Lead construction delivery and operational readiness of the port, ensuring infrastructure being built is delivered to milestone and can be safely, efficiently and progressively commissioned into a world-class port
Roles and Responsibility	• Own overall construction delivery performance across all packages, including schedule adherence, progress and contractor performance • Define VPPL's construction-to-operations strategy, including the operational-readiness and phased commissioning roadmap for Phase I • Issue operating requirements and performance criteria to Engineering for port infrastructure elements • Translate cargo forecasts and Operations' requirements into berth, yard, gate, road and rail capacity requirements and analyses • Act as the principal operations interface with Engineering, Harbour/Marine teams, terminal concessionaires, NHAI/Railways and contractors • Establish the logistics philosophy for the construction period, including movement of heavy equipment, construction materials, marine craft, temporary access, lay-down areas and work fronts

	• Provide operability, maintainability, safety and expandability comments into Engineering-led reviews of major designs and construction sequencing • Drive cross-package debottlenecking, recovery actions and resolution of access, workfront and interface constraints • Develop operational-readiness gates for progressive handover of infrastructure, utilities, systems and terminal areas • Drive development of commissioning plans, operating procedures, training requirements, manpower ramp-up and emergency drills ahead of first operations • Define asset-information and takeover data requirements and ensure drawings, manuals, warranties and operating data are captured during construction rather than reconstructed at project completion • Provide operational inputs into terminal PPP/concession specifications and discussions with prospective operators • Maintain an integrated port-readiness risk register and periodically report critical readiness issues to senior management/Board • Oversee contract deviation process, work with Head - Finance in case of deviations beyond threshold and Head - Engineering for contract management
Remuneration	Contract: Rs. 2,65,200/- Consolidated per month Deputation: Scale of pay of Rs. 1,20,000 – 2,80,000/-
Period of Contract/ Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

2. <u>Post Name</u> – Project Manager (Full time: Contract / Deputation) – 2 Nos.

Experience	• **Essential:** 15+ years in execution and operations of large infrastructure project • **Desirable:** Experience in port operations / marine infrastructure
Qualification	B.E./B.Tech (Civil/Mechanical/Electrical/Marine Engineering)
Job Description	Own owner-side execution and integrated delivery of Vadhvan Port's construction packages, holding the GC and contractors accountable so that works are delivered to milestone, cost, quality and readiness requirements and progressively handed over for commissioning.
Roles and Responsibility	• Drive execution of master plan and debottlenecking of implementation across marine, civil, utility, road and rail packages • Track package-wise construction progress against approved schedules; review consolidated progress reports, challenge delays and escalate slippages with recovery plans for critical milestones • Monitor PMC and contractor performance on mobilization, resource deployment, productivity and milestone achievement • Resolve site access, workfront availability, right-of-way, land and temporary-facility constraints delaying execution • Coordinate construction sequencing and workfront handovers between adjoining packages and contractors • Escalate design queries, deviations and technical clarifications to Engineering and track closure of responses • Oversee field QA/QC execution and closure of inspection findings, NCRs and punch-list items within agreed timelines • Oversee measurement of executed quantities and supporting documentation for contractor bills and progress claims • Coordinate construction logistics, lay-down areas, marine craft and heavy-equipment movement and temporary facilities • Monitor execution risks including weather/monsoon exposure, material availability and production shortfalls • Coordinate readiness stages, testing, commissioning and progressive handover of completed works to operations, including transition of completed assets to operators and maintenance teams • Provide consolidated reporting on package progress, critical risks, contractor performance and issues requiring intervention • Hold the GC / PMC accountable for integrated schedules, cost forecasts, risk mitigation and timely completion across packages

	• Support procurement and contracting of residual and additional packages, including tender inputs, bid evaluation, award recommendations and contractor mobilization • Lead contract-level issue resolution and commercial negotiations at package level, coordinating with Finance, Legal and the Contract Management Expert on changes, claims and contractual risks
Remuneration	Contract: Rs. 2,21,000/- Consolidated per month Deputation: Scale of pay of Rs. 1,00,000 – 2,60,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

3. <u>Post Name</u> – Deputy Project Manager (Full time: Contract / Deputation) – 2 Nos.

Experience	• **Essential:** 10+ years in project monitoring, execution and operations of large infrastructure project for port or large infrastructure projects • **Desirable:** Experience in port operations / marine infrastructure
Qualification	B.E./B.Tech (Civil/Mechanical/Electrical) or equivalent
Job Description	Monitor overall project progress, timelines and costs and coordinate with the Engineering team, GC, consultants and external stakeholders to identify risks, implement mitigation actions and support timely project delivery
Roles and Responsibility	• Track physical progress, cost and timelines of assigned packages against approved schedules, the integrated master schedule, budget and contractual milestones; identify slippages early and prepare recovery plans • Monitor contractor mobilisation, manpower, equipment deployment, productivity and workfront utilisation across assigned areas • Clear site access, workfront availability, right-of-way and temporary-facility constraints holding up execution • Coordinate sequencing and workfront handovers between adjoining contractors and interfacing packages • Raise design queries, deviations and technical clarifications to Engineering and follow up until responses are closed

	• Review PMC progress updates, challenge delays and track recovery actions against agreed timelines; review contractor and consultant performance and ensure implementation of agreed recovery or mitigation measures • Oversee field QA/QC implementation and drive closure of inspection findings, NCRs and punch-list items within agreed timelines • Review measured quantities and supporting documentation submitted by contractors before certification of bills and progress claims • Coordinate construction logistics, material deliveries, lay-down areas and heavy-equipment and marine-craft movement • Track execution risks including weather exposure, material availability, resource shortfalls and production constraints; identify schedule, cost and interface risks and develop mitigation plans with the technical team and external stakeholders; maintain the project risk register for assigned packages and ensure mitigation actions are assigned, monitored and closed • Support testing, commissioning, readiness-gate checks and progressive handover of completed works to operations • Consolidate daily and weekly execution reports, dashboards and issue logs for Project Manager • Supervise Junior Executives and site teams on monitoring, inspection, measurement and documentation of assigned workfronts • Coordinate with package engineers to align engineering deliverables, site priorities and construction timelines across workfronts • Track design submissions, approvals, procurement milestones, site readiness and construction progress affecting the critical path • Support periodic project reviews by preparing accurate performance insights and decision-support materials
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month. Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-
Period of Contract/ Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

4. <u>Post Name</u> – Rail Operations Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years in design, construction or operations of railway transportation • **Desirable:** Experience in freight rail transportation planning and operations
Qualification	B.E./B.Tech (Civil/Mechanical/Electrical) or equivalent
Job Description	Support planning, operational design and commissioning-readiness of VPPL's rail network to enable safe and efficient movement of freight trains between port terminals and the external railway network.
Roles and Responsibility	• Develop rail operating philosophy covering rake reception, dispatch, shunting, holding, loading/unloading and yard movements • Review yard layouts, track configuration, signalling and siding designs from an operational-capacity and train-movement perspective • Assess rake volumes, line occupancy, dwell times, shunting cycles and yard capacity against projected cargo demand • Coordinate with Indian Railways / Western Railway / DFCCIL and rail consultants on connectivity, siding interfaces, operating protocols and approvals • Define terminal-wise rail interfaces, interchange points and operating requirements across container and bulk cargo facilities • Develop operating plans, SOPs, movement rules, safety protocols and emergency procedures for commencement of rail operations • Support commissioning trials, route proving, operational testing and readiness certification of rail yards and associated systems • Define manpower, locomotive/shunting, wagon-handling and outsourced O&M requirements for steady-state rail operations • Establish rail performance KPIs including rake turnaround, dwell time, line utilization and terminal evacuation capacity • Coordinate with other departments / teams to resolve rail-operational interfaces during construction
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-
Period of Contract/Deputation	3 years

Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

5. <u>Post Name</u> – Head - Engineering (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 17+ years in engineering design / construction of large scale infrastructure projects • **Desirable:** Experience in port / marine infrastructure projects
Qualification	B.E. / B.Tech (Civil / Mechanical / Electrical / Marine / Geotechnical Engineering) or Master's degree in similar disciplines / Marine Structures / Ocean Structures / Ocean Engineering
Job Description	End-to-end technical leadership & oversight across all marine and onshore works, ensuring coordinated design reviews and approvals, robust technical assurance, effective interface management and detailed planning and progressive refinement of Vadhvan Port's master plan during construction and operations
Roles and Responsibility	• Lead engineering activities throughout the construction phase, ensure statutory approvals and construction support across all packages • Lead the end-to-end contracting process for upcoming packages, including preparation and necessary approval of RFPs, bid evaluation, contract award and mobilisation of contractors • Review and provide timely approvals on GC submissions, including design revisions, residual work designs and additional investigations • Establish a unified technical quality assurance framework covering inspection and test plans, material approvals and non-conformance management • Define and ensure compliance with applicable design codes and coastal-engineering standards • Ensure that marine and onshore infrastructure is designed for site-specific coastal, geotechnical, operational, durability, and resilience requirements • Provide independent owner-side judgement on critical technical risks, including structural integrity, dredged levels and geotechnical readiness • Validate independent engineer's inputs in PPP project to ensure reconciliation with contractor submissions, executed quantities and payment claims • Engage specialist technical advisers where complex or highly specialized engineering inputs are required • Coordinate with all external stakeholders including Ministry, State Departments / Agencies, district administration, NHAI, Railways, statutory authorities, regulators and other relevant agencies

	• Ensure that permanent or irreversible work commences only after completion of all required design reviews, surveys, technical checks and approvals • Mitigate material technical risks, resolve design issues and deviations from approved standards • Review the BIM model to ensure clash-free engineering works across multiple packages, along with mitigation of any conflicts • Own the integrated port master plan and phased development plan as engineering, concession and construction decisions evolve • Own spatial and functional interfaces across reclamation, breakwater, terminals, utilities, connectivity and future expansion areas • Establish planning parameters and common design assumptions and provide scenario analysis for sequencing and phased commissioning
Remuneration	Contract: Rs. 2,65,200/- Consolidated per month Deputation: Scale of pay of Rs. 1,20,000 – 2,80,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

6. <u>Post Name</u> – Lead - Marine (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 15+ years in large scale marine construction works • **Desirable:** Experience in large-scale port marine infrastructure
Qualification	B.E. / B.Tech (Civil / Mechanical / Electrical / Marine / Geotechnical Engineering) or Master's degree in similar disciplines / Marine Structures / Ocean Structures / Ocean Engineering
Job Description	Lead detailed engineering, design review and technical assurance for dredging, reclamation, bund/shore-protection and offshore breakwater works, ensuring technically compliant and coordinated execution against approved designs and standards
Roles and Responsibility	• Lead detailed engineering and design assurance for the dredging, reclamation, bund/shore-protection and offshore breakwater packages • Support the contracting process for packages by preparing RFP and tender documents, carrying out technical and commercial bid evaluation, preparing award recommendations and coordinating for contractor mobilisation • Establish technical governance for marine works, ensuring compliance with approved designs, environmental conditions and quality requirements • Direct review of major GC/contractor submissions including dredging plans, reclamation and breakwater methodology, marine spreads, survey plans, sequencing and temporary works • Define technical requirements and acceptance criteria for dredging limits, depths, tolerances and dredged-material management • Define reclamation design criteria covering filling, settlement, ground improvement, formation levels, bund construction and associated protection works • Define breakwater design criteria covering core, underlayer and armour specification, cross-sections, profiles and material compliance • Specify survey methodology and validate bathymetric, topographic and volumetric data used for quantity certification and contractor claims • Ensure marine designs address site-specific metocean, geotechnical, durability and coastal-resilience requirements • Review the BIM model to ensure clash-free engineering works across multiple packages, along with mitigation of any conflicts • Lead resolution of significant marine engineering, survey, constructability and interface issues involving the GC, designers and contractors

	• Define marine QA/QC requirements, inspection and test plans and material approvals for dredging, reclamation and breakwater works • Assess technical implications of weather/monsoon exposure, production shortfalls and environmental constraints on design and methodology • Review as-built bathymetry, survey records, quality records and technical handover information for accuracy and completeness
Remuneration	Contract: Rs. 2,21,000/- Consolidated per month Deputation: Scale of pay of Rs. 1,00,000 – 2,60,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

7. <u>Post Name</u> – Associate Engineer - Civil (Full time: Contract) – 1 No.

Experience	• **Essential:** NA • **Desirable:** 2+ years of experience in relevant area
Qualification	B.E. / B.Tech (Civil Engineering)
Job Description	Support field-level monitoring, inspection, measurement and documentation of onshore civil, building and utility works, ensuring execution is recorded accurately and deviations from approved requirements are promptly identified and reported
Roles and Responsibility	• Support day-to-day field monitoring of buildings, utilities, roads, pavements, yards, rail formations, tracks and associated civil works • Check site and construction activities against latest approved drawings, method statements, specifications and inspection requirements • Carry out routine inspections of earthworks, embankments, subgrade, concrete, pavement layers, drainage, culverts and structural works • Monitor installation of water supply, sewerage, stormwater, firefighting, electrical corridors, substations and cabling works • Monitor rail formations, tracks, sidings, port and approach roads, junctions, truck-parking areas and transport plazas • Coordinate with survey teams for verification of levels, alignment, cross-sections, quantities and completed works • Witness and record material sampling, field tests and QA/QC activities for earthworks, concrete, pavement, utility and track materials • Maintain daily records of construction progress, manpower, equipment deployment, workfront status and key site constraints • Assist in measurement of completed quantities and compilation of documentation supporting contractor bills and progress claims • Track RFIs, inspection requests, NCRs, site observations and punch-list items and follow up on pending actions • Maintain independent VPPL records of inspections, test results, survey data, photographs and progress information • Flag workmanship issues, design and alignment discrepancies, interface constraints and other site issues • Support verification of red-line drawings, completion records
Remuneration	Rs. 88,400/- Consolidated per month
Period of Contract	3 years

Evaluation Criteria	GATE Score: 85%, Interview: 15%
Age Limit	-

8. <u>Post Name</u> – Associate Engineer - Marine (Full time: Contract) – 1 No.

Experience	• **Essential:** NA • **Desirable:** 2+ years of experience in relevant area
Qualification	B.E. / B.Tech (Civil / Mechanical / Electrical / Marine / Geotechnical Engineering)
Job Description	Support field-level monitoring, survey coordination, quantity verification and documentation of dredging, reclamation and bund works, ensuring accurate tracking of progress, levels, quantities and compliance with approved requirements
Roles and Responsibility	• Support day-to-day field monitoring of dredging, reclamation, bund, breakwater and associated marine works at assigned workfronts • Check field activities against latest approved drawings, method statements, specifications, inspection requirements and quality plans • Monitor dredging activities against approved work areas, dredging limits, sequences and specified depths • Support monitoring of reclamation filling, material placement, settlement, ground improvement and achievement of formation levels • Monitor placement of core, underlayer, armour and other breakwater materials against approved construction sequences • Observe bund and breakwater alignment, slopes, crest levels, cross-sections and construction profiles and report deviations • Coordinate with survey teams during bathymetric, hydrographic and topographic surveys and maintain relevant survey records • Witness routine material inspections, sampling and testing and maintain supporting QA/QC documentation • Assist in verification of dredged, reclaimed and placed quantities and material receipts against contractor records • Maintain daily reports of marine-equipment deployment, working hours, production, downtime, progress and photographic records • Track RFIs, inspection requests, NCRs, site observations and punch-list items and follow up on pending actions • Report abnormal production trends, survey discrepancies, workmanship issues, environmental observations and site constraints • Support compilation of as-built survey records, quantity reconciliation and package-completion documentation
Remuneration	Rs. 88,400/- Consolidated per month

Period of Contract	3 years
Evaluation Criteria	GATE Score: 85%, Interview: 15%
Age Limit	-

9. <u>Post Name</u> – Lead - HSE (Full time : Contract / Deputation) – 1 No.

Experience	• **Essential:** 12+ years in construction safety / HSE monitoring • **Desirable:** Experience in large-scale port marine infrastructure
Qualification	B.E. / B.Tech (Civil / Mechanical / Electrical Engineering) with Diploma / Master's degree in Environmental Science / Industrial Safety
Job Description	Lead safety, environmental, and occupational health functions, ensuring effective implementation of the Environmental and Social Management Plan (ESMP), compliance with statutory requirements and independent oversight of contractor performance
Roles and Responsibility	• Establish and lead the project-wide HSE management system, policies, standards and governance framework across all sites and contractors • Directly lead the Safety, Environment and Occupational Health workstreams, including day-to-day field oversight, inspections, compliance monitoring and deployment across project work fronts • Own implementation of VPPL's ESMP, permit-to-work framework, HSE procedures, environmental-management plans and incident-management processes • Provide independent owner side HSE assurance over the activities of the GC and Contractors • Monitor adherence of regulations and best practices by all contractors • Oversee emergency preparedness and response for fire, spills, marine incidents, medical emergencies, and other project-specific scenarios • Direct incident reporting, investigation, root-cause analysis, corrective-action tracking, and closure • Ensure compliance with environmental clearance and CRZ conditions, pollution-control requirements, waste management, discharge and emission standards, dredging permits, and environmental-monitoring obligations • Work with environmental consultants on the technical aspects of CRZ, dredging and other project approvals, including review of studies and submissions, and support in obtaining and complying with the clearances • Manage statutory HSE and environmental interfaces with MoEFCC, CRZ authorities, DTEPA, pollution-control bodies, and other relevant agencies and committees • Ensure mining quality certifications by validating contractor safety assessment and risk mitigation processes and setup

	• Monitor HSE performance of contractors of all packages through audits, inspections, leading and lagging indicators and management reviews
Remuneration	Contract: Rs. 1,76,800/- Consolidated per month Deputation: Scale of pay of Rs. 80,000 – 2,20,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 42 years.

10. <u>Post Name</u> – HSE Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years in construction safety / HSE monitoring • **Desirable:** Experience in large-scale port marine infrastructure
Qualification	Bachelor's degree in Environmental Science / Sustainability or B.E. / B.Tech (Civil / Mechanical / Electrical / Chemical)
Job Description	Manage environmental and coastal compliance obligations and drive environmental-performance programs covering emissions, energy, water, waste, biodiversity and climate-related impacts
Roles and Responsibility	• Manage compliance with environmental clearance, CRZ and other applicable environmental approval conditions • Maintain the statutory compliance calendar and ensure timely submissions, renewals, monitoring and reporting • Coordinate environmental reporting and interactions with Pollution Control authorities, MoEFCC and other relevant regulators/agencies • Track environmental conditions and consent requirements relating to air emissions, water, wastewater, waste, noise and other regulated parameters • Manage environmental monitoring agencies/contractors and verify quality, completeness and timeliness of monitoring outputs • Monitor energy, water, emissions and waste-performance indicators and develop improvement actions with relevant VPPL functions • Lead environmental inputs to ESG, decarbonization and climate-action initiatives • Develop and implement programs for resource efficiency, waste minimization, recycling and pollution prevention • Coordinate coastal/marine environmental monitoring and biodiversity-management requirements arising from applicable approvals • Support green-port, biodiversity and sustainability initiatives across port operations and development • Review proposed projects, changes and operating activities for environmental implications and required approvals • Investigate environmental incidents/non-conformities and ensure corrective actions and regulatory notifications are completed where required • Maintain auditable environmental records and provide periodic compliance and performance reports to management
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-

Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

11. <u>Post Name</u> – Business Development Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years in Business Development / Corporate Strategy for large infrastructure projects • **Desirable:** Experience in port projects
Qualification	B.E. / B.Tech or MBA / PGDM / equivalent Master's degree in General Management / Corporate Strategy / Administration / Business Planning / Marketing
Job Description	Develop commercial ecosystem in parallel with infrastructure construction, securing terminal/operator interest, anchor customers and commercial PPP/concession structures ahead of commissioning
Roles and Responsibility	• Develop the commercial and concessioning roadmap for terminals and other revenue-generating facilities aligned with construction phasing • Undertake market sounding with global terminal operators, shipping lines, cargo owners, logistics players and infrastructure investors • Build detailed cargo, shipping-line, hinterland and competitor intelligence to validate the business case • Develop commercial models covering throughput assumptions, concession structure, revenue mechanisms and key commercial terms • Support preparation of RFQ/RFP/concession documents and evaluation of bidder commercial proposals • Coordinate bidder interactions, data-room requirements, site visits and clarification processes • Engage potential anchor shipping lines/cargo customers and structure MoUs or other pre-operational commercial arrangements • Translate prospective operator/customer requirements into inputs for Engineering and Port Planning before infrastructure is frozen • Identify opportunities in logistics, warehousing and other port-led ecosystem businesses that can be developed alongside the core port • Track commercial pipeline, investor discussions, commitments and key decisions through a structured CRM/dashboard • Prepare investment notes, commercial analyses and Board/management papers for key transactions.
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-

Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

12. <u>Post Name</u> – Lead - Finance (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 15+ years of relevant experience in Finance division of a listed / public company
Qualification	CA / CMA / MBA (Finance)
Job Description	Manage day-to-day financial control of the construction program, linking budgets, contractual commitments, contractor payments and cash flows
Roles and Responsibility	• Prepare annual/project-period capex budgets and rolling cash-flow forecasts • Maintain package-wise commitment, expenditure and estimate-at-completion tracking • Review contractor/vendor invoices for contractual and financial compliance • Coordinate technical certification, deductions, retention, advances and payment processing • Monitor bank guarantees, performance securities, insurance and other contractual financial instruments • Analyze variations and claims jointly with Engineering, Contracts and Legal teams • Maintain project cost and financial MIS and identify deviations from approved budgets • Manage CWIP accounting, reconciliations and asset-capitalization documentation • Ensure GST, TDS and other applicable statutory/tax compliance • Coordinate internal, statutory and government/shareholder audits • Support funding drawdowns, banking operations and treasury planning • Work with the debt syndication advisor to ensure effective terms, rates, financing structure and other long-term interests of VPPL • Evaluate innovative financing models across PPP involvement across port facilities/utilities, and funding sources beyond conventional project financing • Work with legal, engineering and contract expert to ensure adequate contract terms and post-contract claims assessment
Remuneration	Contract: Rs. 2,21,000/- Consolidated per month Deputation: Scale of pay of Rs. 1,00,000 – 2,60,000/-
Period of Contract/Deputation	3 years

Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

13. <u>Post Name</u> – Finance Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years of relevant experience in Finance division of a listed / public company
Qualification	CA / CMA / MBA (Finance)
Job Description	Provide package-level financial control, contractor-payment management and project accounting for the construction program
Roles and Responsibility	• Track budget, commitment and expenditure for allocated construction packages • Review contractor invoices against contract terms and certified progress • Maintain advance, retention, deduction and bank-guarantee records • Coordinate invoice queries with Engineering/Contracts and ensure timely processing • Maintain package-level cash-flow forecasts and payment schedules • Track variations, claims and potential liabilities and reflect them in project forecasts • Perform account reconciliations and maintain CWIP/project-asset schedules • Prepare monthly financial dashboards and variance analyses • Support GST/TDS and other statutory-finance compliance
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

14. <u>Post Name</u> – Digital Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years in enterprise IT, digital transformation or IT / OT in large scale infrastructure projects • **Desirable:** Experience in port digitization projects
Qualification	B.E. / B.Tech (IT / Computer Science / ECE / EEE / related fields)
Job Description	Establish the digital backbone for the construction program and ensure that engineering and construction data created today becomes the trusted digital foundation for the operating port
Roles and Responsibility	• Define the construction-phase digital roadmap covering Common Data Environment (CDE), document management, BIM, GIS, project controls and management dashboards • Implement a CDE for drawings, models, RFIs, submittals, approvals, NCRs and as-built information across contractors • Establish BIM/data and API standards and ensure consistent model/data exchange across construction packages • Integrate schedule, cost, progress, contract and field data to provide reliable program-level dashboards • Digitize site inspection, QA/QC, HSE and progress-monitoring workflows wherever economically justified • Establish asset-data and tagging requirements so construction records can ultimately populate VPPL's asset-management systems • Develop GIS-based integration of land, utilities, infrastructure, environmental and construction-progress data • Define the high-level IT/OT and cyber architecture required for the future port and ensure construction designs preserve required infrastructure/interfaces • Coordinate future requirements for ERP, PCS/TOS and other port systems with Operations and prospective terminal operators • Establish cybersecurity and access controls for project systems and contractor data exchange • Govern system vendors, licenses, integrations, data ownership, backups and disaster recovery • Ensure complete digital handover of drawings, models, manuals, test records and asset data at package completion
Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-
Period of Contract/Deputation	3 years

Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

15. <u>Post Name</u> – Lead - Legal and HR (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 15+ years of relevant experience in Legal department of a listed / public company • **Desirable:** Construction-stage experience in legal / HR department large infrastructure project
Qualification	Bachelor's degree in Law
Job Description	Lead owner-side legal support for port development, covering project contracts, procurement, claims and disputes, statutory and land matters, corporate legal advisory and management of external counsel & lead-owner side HR and personnel management,
Roles and Responsibility	• Advise management on legal issues across port planning, procurement, construction and commissioning • Review tender conditions, contractual deviations, awards, amendments and major commercial decisions • Manage claims, variations, extensions of time, damages, contractor defaults, termination and bank guarantees • Lead arbitration, mediation and litigation; coordinate advocates, law firms, witnesses and case documentation • Maintain legal-case and claims trackers, including limitation dates, hearings, contingent liabilities and counsel performance • Handle legal aspects of land acquisition, possession, rehabilitation, encroachment, access and estate matters • Advise on port, maritime, environmental, procurement, labor and other applicable statutory requirements • Draft notices, opinions, affidavits, undertakings, settlements and correspondence with government and judicial authorities • Support charter-document interpretation, Board approvals, delegations and reserved matters in coordination with the Company Secretary • Conduct legal due diligence and identify legal risks in major project and commercial proposals • Develop and implement site-level HR, personnel and workforce-management policies aligned with project requirements and applicable service rules • Lead workforce planning, recruitment coordination, onboarding, deployment, attendance, leave, performance management and employee-relations activities for project personnel • Develop and maintain reservation rosters, promotion policies and other HR policies, ensuring compliance with applicable statutory requirements, government guidelines and organizational policies.

Remuneration	Contract: Rs. 2,21,000/- Consolidated per month Deputation: Scale of pay of Rs. 1,00,000 – 2,60,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 45 years

16. <u>Post Name</u> – HR & Admin Manager (Full time: Contract / Deputation) – 1 No.

Experience	• **Essential:** 10+ years of relevant experience in HR / Admin department of a listed / public company
Qualification	Bachelor's degree in HR / Public Administration / IR or MBA/PGDM in similar disciplines
Job Description	Lead-owner side HR and personnel management, covering workforce planning, labor compliance, industrial relations, employee welfare, local employment and skill-development initiatives
Roles and Responsibility	• Develop and implement site-level HR, personnel and workforce-management policies aligned with project requirements and applicable service rules • Lead workforce planning, recruitment coordination, onboarding, deployment, attendance, leave, performance management and employee-relations activities for project personnel • Monitor contractors' compliance with applicable labor laws, license conditions, wage requirements, working hours, and maintenance of statutory records • Verify contractors' adherence to project-approved local employment commitments and regularly track the proportion of local personnel engaged across work packages • Coordinate with contractors, district authorities, employment exchanges, training institutes and community stakeholders to facilitate local recruitment • Assess workforce skill gaps and develop skilling, upskilling, apprenticeship and trade-certification programs for local communities and project workers • Monitor the effectiveness of training programs and maintain records of participation, certification, placement and retention • Manage industrial relations, employee grievances, disciplinary matters, worker welfare and labor-related disputes • Conduct periodic audits of contractor labor records, wage registers, muster rolls, licenses, insurance and statutory submissions • Coordinate with the HSE team, GC, and contractors on labor camps, employee welfare facilities, medical support, transportation and workforce well-being • Develop and maintain reservation rosters, promotion policies and other HR policies, ensuring compliance with applicable statutory requirements, government guidelines and organizational policies.

Remuneration	Contract: Rs. 1,54,700/- Consolidated per month Deputation: Scale of pay of Rs. 70,000 – 2,00,000/-
Period of Contract/Deputation	3 years
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.
Age Limit	Maximum 40 years

17. <u>Post Name</u> – Senior Contract Management Expert (Marine Infrastructure) (Full time: Contract) – 1 No.

Essential qualification	B.E./B.Tech. in Civil / Electrical / Mechanical / Engineering; preferably M.E./M.Tech. in Construction Management, Structural Engineering, or a related discipline.
Experience	Minimum 15 years of relevant post-qualification experience.
Relevant sector experience	Major ports, marine infrastructure, dredging, reclamation, breakwaters, EPC or large infrastructure projects.
Contract expertise	FIDIC, GCC/SCC, EPC contracts, variation orders, EOT, price escalation, liquidated damages and claims assessment.
Dispute resolution	Experience handling arbitration, conciliation, dispute boards and contractual disputes.
Procurement knowledge	Government/PSU procurement procedures, GFR, CVC guidelines and tender documentation.
Preferred background	Experience from a Major Port Authority, CPWD, NHAI, Railways, a major PSU, or an established infrastructure consultancy.
Preferred additional qualification	Diploma / certification in contract management, FIDIC, construction claims or dispute resolution.
Remuneration	Rs.2,00,000/- Consolidated per month
Period of Contract	2 years
Age Limit	45 yrs
Selection Procedure	Suitable candidates will be shortlisted based on their eligibility/experience in the relevant field and may be called for interview.

18. Important Notes:

a. **The selected candidates would be posted on-site at Vadhvan,Dahanu Taluka, District Palghar, Maharashtra** (or as specified from time to time as per the requirements of the port).

b. The crucial date for determining eligibility criteria viz., educational qualification, experience, age etc. shall be the last date for receipt of applications.

c. The experience of the candidates after acquiring the essential qualifications shall only be reckoned.

d. Only eligible applicants who fulfill the criteria of essential qualification, experience, age, etc. shall apply.

e. The candidates should clearly indicate the percentage of marks in the application form. If CGPA grading is mentioned in the mark sheet, the candidate shall convert the said grading into accurate percentage as per the criteria adopted by the respective University / Institution.

f. Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC or any of the recognized Indian Institutes or recognized International Universities. For a post where a post-graduate degree is an eligibility criterion, the post-graduate degree from a recognized university / institution should be preceded by a regular degree from a recognized university / institution. Where only a graduate degree is an eligibility criterion, it should be a regular degree from a recognized university / institution.

g. Upper age relaxations shall be provided in accordance with the norms of the Government of India, as under:

    (i) Up to a maximum of 5 years, if a candidate belongs to a SC or a ST category, as per orders issued by the Central Government from time to time in this regard.

    (ii) Up to a maximum of 3 years, if a candidate belongs to OBCs, in accordance with Government instructions from time to time.

    (iii) Up to a maximum of 10 years, if the candidate is a person with disability, as per instructions issued by the Government of India from time to time.

    (iv) Up to a maximum of 5 years, to candidates presently working in Central / State Government or Central / State PSU or Autonomous Bodies, in permanent posts.

    (v) Up to a maximum of 5 years to candidates who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989.

    (vi) Up to a maximum of 5 years for Children / family members of those who died in the 1984 riots.

    (vii) These relaxations shall not be cumulative, except to the extent specifically permitted by Government instructions, and the total relaxation shall not in any case exceed ten years with seven years of service remaining before attaining the age of superannuation. The

relaxation for candidates serving in Government or the public sector shall apply only to those with not less than three years of continuous service.

h. Every candidate shall be required to disclose, at the time of application, details of any relatives employed with VPPL, Jawaharlal Nehru Port Authority (JNPA), or Maharashtra Maritime Board (MMB).

i. The other terms and conditions of engagement are given at Annexure – A.

19. General instructions:

a. Vadhvan Port Project Limited (VPPL) does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever. Self-attested copies of documents / certificates relating to Age / Qualification / Experience etc. will have to be submitted along with the application and candidates shall produce the original certificate(s) for verification at the time of interview.

b. Candidates serving in Government / Semi Government, Public Sector Undertakings / Autonomous Bodies will be required to apply through proper channel and to submit "No Objection Certificate" from their employer, failing which their candidature may not be considered.

c. Candidates who are selected are required to submit discharge letter / relieving letter from their employer (Govt. / Semi Government / Public Sector / Autonomous Bodies / Private Sector) at the time of joining VPPL, without which they will not be allowed to join.

d. Engagement of selected candidates is subject to their being found medically fit, as provided in Annexure – A. Such engagement will also be subject to the service rules / contract terms / deputation terms of VPPL, as applicable to the mode of engagement (Contract / Deputation).

e. All applications will be scrutinised for eligibility. The suitability of a candidate's qualifications and experience for the post will be decided by VPPL. VPPL may call only those candidates it finds suitable, and may restrict the number called, for further stages of selection. These may include one or more rounds of interview, a written test or a presentation, at VPPL's discretion. Possession of the prescribed qualifications confers no right to be called or selected. VPPL's decisions on eligibility, suitability, shortlisting, the stages of selection and engagement are final and binding on all candidates, and no representation or correspondence will be entertained in this regard.

f. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mumbai. Courts / Tribunals / Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.

g. No TA/DA will be paid for appearing in written examination/ interview, if called.

h. Any update, corrigendum or change in the recruitment process, and all call letters and results, will be displayed on VPPL's website (https://vadhvanport.in) under the "Careers" menu. No separate communication will be made to individual applicants.

i. Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.

j. The Management reserves the rights to cancel or make any changes in the number of vacancies, alteration / additions / deletions of any clause in the Terms and Conditions for any of the position(s) in the recruitment process, if need arises, without further notice and without assigning any reasons thereof. VPPL also reserves the right to cancel the above recruitment exercise at any stage of the process without assigning any reason thereof.

k. Application received in incomplete format or without relevant documents in support of eligibility or mere submission of CV / Resume for the said position would not be considered for further recruitment process. Also, application received after the due date will be liable to be rejected.

l. **Multiple posts:** A candidate may apply for more than one post, by submitting a separate application, complete with all documents, for each post.

m. **Application fee:** No application fee is payable.

n. **Eligibility (nationality):** A candidate must be (a) a citizen of India, or (b) a Tibetan refugee who came over to India before the 1st January 1962 with the intention of permanently settling in India, or (c) a person of Indian origin who has migrated from Pakistan, Sri Lanka, the East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia or Vietnam with the intention of permanently settling in India; a candidate under (b) or (c) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

o. The roles and responsibilities indicated against each post are indicative and not exhaustive. VPPL may modify, add to or reassign them in line with the requirements of the project as it progresses from construction to operations, without change in grade or remuneration.

p. VPPL reserves the right to offer additional perks and benefits to selected candidates, at its discretion, and any such additional perks or benefits shall be stated in the offer of engagement.

20. How to apply:

Interested candidates may submit their application(s) in the prescribed format (**Application Form**) by:

(i) Downloading the application format from VPPL's website under the "Careers" menu.

(ii) Filling the application format with the required details and declaration.

(iii) The filled-in application form along with required documents for determining eligibility is to be sent to the below mentioned address before the last date of application, by superscribing on the envelope as **"Application for the post of _____ – Vadhvan Port Project Limited".**

(iv) The application should be addressed to:

Director Admin,

Vadhvan Port Project Limited

JNPA Admin Building

Sheva, Navi Mumbai - 400707

(v) Hardcopy submission of the application is mandatory.

(vi) The last date for receipt of applications will be 31.12.2026.

(vii) The envelope shall also indicate the mode (Contract / Deputation) as per Annexure A item 1 Mode of Engagement.

21. Documents to be enclosed with the application:

a. **All candidates:**

(i) Self-attested copies of the certificates of date of birth, educational / professional qualifications and mark sheets (with CGPA converted to percentage, where applicable).

(ii) Experience certificates on the letterhead of the employer, indicating the designation, period of service, pay / CTC and nature of duties, for each employment.

(iii) Latest pay slip / salary certificate or Form 16, in support of the present pay / CTC along with income tax returns for the last three years.

(iv) Category certificate (SC / ST / OBC non-creamy layer / PwBD / Ex-serviceman or other category) in the format prescribed by the Government of India, where applicable.

(v) Photo identity proof (Aadhaar / PAN / Passport) and two recent passport-size photographs.

(vi) Candidates applying for Associate Engineer - Civil and Associate Engineer - Marine posts must submit their GATE scorecards. **GATE scores obtained within the last three years shall be considered valid** for the purpose of recruitment.

b. **Candidates serving in Government / Semi Government / Public Sector Undertakings / Port Authorities / Autonomous Bodies, applying on Deputation, in addition:**

(i) Attested copies of the APARs / ACRs for the last five years (2021-22 to 2025-26), attested on each page by an officer not below the rank of Deputy Head of Department / Under Secretary or equivalent. Where the APAR for any year is not available, a "No Report Certificate" for that year, together with the APAR of the preceding year.

(ii) A statement of the year-wise overall APAR grading for the last five years, signed by the Head of Office.

(iii) Certificate by the Head of Office and No Objection Certificate in the format at Annexure – C, including the integrity certificate and the

statement of major / minor penalties, if any, imposed during the last ten years.

(iv) Vigilance clearance in the format at Annexure – D, signed by the Chief Vigilance Officer / Head of Office.

(v) Undertaking of the applicant in the format at Annexure – E.

(vi) For deputation: cadre clearance certificate, where applicable.

Annexure – A

Other Terms and Conditions of Engagement

1. **Mode of engagement:**

   The mode of engagement shall be determined by the status of the selected candidate on the date of application, for the posts against which both modes (Contract / Deputation) are indicated. A candidate who is in regular service of the Central Government / a State Government / a Public Sector Undertaking / a Port Authority / an autonomous or statutory body will be engaged on deputation. A candidate from the private sector, or a retired officer of any of the above, will be engaged on contract. For the posts against which only Contract is indicated, engagement shall be on contract only. Where a sanctioned post is filled on a contractual basis, such engagement shall not confer upon the employee any right to regularization, absorption or permanent appointment in the Company. The Company shall not be obligated to regularize such contractual engagement. Engagement on deputation shall likewise not confer any right to absorption in the Company; absorption, if any, shall be governed by the Recruitment Policy of VPPL and the guidelines of the Government of India.

2. **Medical examination:**

   Every candidate who is offered engagement in the Company shall, before joining his / her duties or immediately thereafter, be examined by a Medical Officer designated by the Company, who shall certify regarding his / her physical fitness for the service. The pre-placement medical examination shall normally be done at the Company's nominated medical centre(s) / hospital(s), and the charges towards the medical examination shall be borne by the Company. Medical standards shall be job-related and shall be applied consistently with the Rights of Persons with Disabilities Act, 2016; a candidate found unfit on medical grounds may appeal to a medical board constituted by the Company. The Management may rescind the offer of engagement if the candidate is found medically unfit.

3. **Verification:**

   The appointment is provisional and is subject to the caste / tribe / community certificate (where applicable) being verified through the proper channel, and to the verification of the character and antecedents of the individual. If the verification reveals that the claim is false, or if the Competent Authority is of the opinion that the character and / or antecedents of the individual have not been found to be suitable for engagement, the services will be terminated forthwith without assigning any further reasons.

4. **Performance review:**

   Performance will be reviewed annually, or at any time when it is so required.

5. **Other rules:**

   Notwithstanding the aforementioned terms and conditions, the employee would be governed and bound by the Certified Standing Orders / Rules / Policies / Practices of the Company, as in force from time to time. Any other terms and conditions of engagement at VPPL will be applicable.

6. **Terms of contract (where engaged on contract):**

   (a) Remuneration: the consolidated monthly remuneration indicated against the post, inclusive of all allowances, subject to statutory deductions. No other pay, allowance or perquisite shall be payable except as stated in these terms or in the offer of engagement. Remuneration may be increased up to 5% at the end of each completed year of engagement, subject to satisfactory quantifiable performance and approval of the Competent Authority.

   (b) Notice: either party may terminate the contract by giving one month's notice in writing or remuneration in lieu thereof, without prejudice to the right of VPPL to terminate the engagement without notice on the grounds stated in **Termination of engagement** clause below. The contract shall stand terminated automatically on expiry of the contract period, without any right to regularisation or absorption.

   (c) Extension of contract shall be in further tranches basis company's requirement and satisfactory performance of the individual.

7. **Terms of deputation (where engaged on deputation):**

   (a) Eligibility: officers of the Central Government / State Governments / Union Territories / Public Sector Undertakings / Major Port Authorities / autonomous or statutory bodies and possessing the qualifications and experience indicated against the post.

   (b) Period: the period of deputation shall ordinarily be three years from the date of joining, extendable basis company's requirement and satisfactory performance of the individual in accordance with the rules of the Government of India.

   (c) Pay and allowances: the officer may opt, within one month of joining, either to draw the pay of the post in the IDA scale of VPPL or the basic pay drawn in the parent organisation plus deputation (duty) allowance at the rates prescribed by the Government of India (presently 5 per cent of basic pay subject to a maximum of Rs. 5,625 per month for deputation within the same station, and 10 per cent subject to a maximum of Rs. 11,250 per month where a change of station is involved). Dearness allowance, house rent allowance or residential accommodation, perks / cafeteria allowance and medical facilities shall be as per the rules of VPPL. All other terms shall be regulated by the DoPT OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time, and the applicable instructions of the Government of India.

   (d) Leave, pension and provident fund: the officer shall continue to be governed by the leave, pension / NPS and provident fund rules of the parent organisation. VPPL shall pay leave salary and pension / NPS contributions to the parent organisation in accordance with the rules (FR 115 and FR 116), and shall deduct and remit provident fund subscriptions as applicable. Leave travel concession shall be as per the rules of the parent organisation, at the cost of VPPL.

   (e) Reversion: the officer may be reverted to the parent organisation if a departmental inquiry is to be initiated against him / her, or if his / her services are no longer required by VPPL. Deputation shall not confer any right to absorption in VPPL.

   (f) Withdrawal: an officer who withdraws his / her candidature after selection shall be liable to be debarred from future selections of VPPL for a period of one year.

8. **Termination of engagement:**

   (a) If at any time the declaration given or the information furnished by the candidate is proved to be false, or the candidate is found to have wilfully suppressed any material information for securing the engagement, he / she shall be terminated forthwith without notice, apart from any other action as may be deemed fit by VPPL.

   (b) VPPL reserves the right to terminate the engagement summarily without any notice period if it has reasonable ground to believe the individual guilty of misconduct or negligence, or to have committed any fundamental breach of the terms of engagement, or to have caused any loss or damage to VPPL.

   (c) Other conditions of termination and the applicable notice period shall be as per the terms of engagement (Contract / Deputation, as applicable) and the rules of VPPL in force from time to time.

9. **Conduct and confidentiality:**

   The selected candidate shall conduct himself / herself in accordance with the rules and regulations of VPPL, shall demonstrate integrity, secrecy of office and dedication to work, and shall not, during the period of engagement, take up any other assignment, business or occupation, nor represent, advise or give opinion to others in any matter adverse to the interest of VPPL. He / She shall be governed by the Official Secrets Act, 1923, as amended from time to time, shall maintain utmost secrecy in respect of all matters relating to his / her engagement with VPPL, and shall not disclose or publish any information or data acquired during the engagement to any unauthorised person, except with the prior sanction of VPPL or in the bona fide discharge of duties. Before the expiry or termination of the engagement, and before the final settlement is released, the individual shall hand over to VPPL all records, documents, data, drawings, correspondence and other property of VPPL in his / her possession, including soft copies. Services found to be unsatisfactory or in conflict with the interest of VPPL may be terminated in accordance with the terms of engagement.

Annexure – B

VADHVAN PORT PROJECT LIMITED

Application Form

Application for the position of _____ **on Deputation (Currently Serving) / Contract (Private sector or retired) basis** (strike out whichever is not applicable).

Affix passport size Photograph

1	Name (In block Letters)	:	
2	Address for communication	:	
3	Landline No.	:	
4	Mobile No.	:	
5	E-mail id	:	
6	Date of Birth (dd/mm/yyyy) & Age (in years) (self-attested proof to be enclosed)	:	
7	Nationality	:	
8	Whether belongs to SC / ST / OBC / UR (PwD / Ex-Serviceman, if applicable)	:	
9	Marital status (Married / Unmarried)	:	
10	Name of Father / Spouse	:	

11. Educational / Professional and other qualifications: (Attested certificates to be enclosed, starting from Diploma / Degree)

Sl. No.	Qualification	Name of Board / University / Institution	Duration of course	Year of passing	Percentage of marks obtained

12. (a) Details of present and past employments and experience:

Sl. No.	Name of the organization	Position held	Annual pay	Period – From	Period – To	Field / sector in which experience gathered	Details of relevant experience

(b) Details of any other relevant proficiencies / skills, if any	:	
(c) Please mention details of outstanding achievement, if any, which was recognized by higher authority (enclose necessary documents)	:	
(d) Any other information desired to be submitted by the applicant	:	
(e) Contact details of two references (name, designation, e-mail & mobile number)	:	

(f) Details of relatives, if any, employed with VPPL / JNPA / MMB (name, designation, relationship)	:	
(g) Whether applying through proper channel / NOC enclosed (for candidates serving in Government / Semi Government / PSU / Autonomous Bodies)	:	
(h) Enclosures (list of self-attested documents)	:	
(i) Write-up highlighting project execution related experience and key contributions including initiatives, with quantified achievements delivered (Eg: Cost saved, time recovered, claims settled etc., if applicable (not exceeding 300 words)		
(j) Present CTC / gross monthly pay (enclose latest pay slip / Form 16)	:	
(k) Notice period required with the present employer / earliest date of joining	:	

13. Particulars of present service (for candidates serving in Government / Semi Government / Public Sector Undertakings / Port Authorities / Autonomous Bodies):

1	Name of the present employer and department	:	
2	Present designation and place of posting	:	
3	Grade / pay level and scale of pay (IDA / CDA)	:	
4	Present basic pay and date of regular appointment to the present grade	:	
5	Nature of present appointment (Regular / Contract / Deputation)	:	
6	Date of superannuation	:	
7	Details of previous deputation, if any, with the date of repatriation to the parent organisation	:	

8	Whether any major / minor penalty was imposed during the last ten years (give details)	:	
9	Whether any disciplinary / vigilance / criminal case is pending or contemplated (give details)	:	
10	Whether applying through proper channel, with NOC / cadre clearance, vigilance clearance and APARs enclosed	:	

14. APAR / ACR grading for the last five years (attested copies to be enclosed; a "No Report Certificate" to be enclosed for any year for which the APAR is not available):

Year	**Overall grading**	**Attested copy enclosed (Yes / No Report Certificate)**
2021-22		
2022-23		
2023-24		
2024-25		
2025-26		

Declaration

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature / engagement may be cancelled / terminated without any notice.

Date :

Place :

(Signature of the Applicant)

Annexure – C

Certificate by the Head of Office / Cadre Controlling Authority and No Objection Certificate

(To be furnished in respect of candidates serving in Government / Semi Government / Public Sector Undertakings / Port Authorities / Autonomous Bodies, whether applying on Deputation)

Certified that:

1. The particulars furnished by Shri / Smt. _____, _____ (designation), _____ (organisation), in his / her application for the post of _____ in Vadhvan Port Project Limited (VPPL) have been verified and are correct, and he / she fulfils the eligibility criteria for the post.
2. No disciplinary / vigilance case is pending or contemplated against the officer, and he / she is clear from the vigilance and administrative angle.
3. His / Her integrity is certified.
4. No major / minor penalty has been imposed on the officer during the last ten years. (Where a penalty has been imposed, the details and the papers of the disciplinary case are enclosed.)
5. Attested copies of the APARs / ACRs of the officer for the last five years (2021-22 to 2025-26) are enclosed, together with a "No Report Certificate" for any year for which the APAR is not available, and a statement of the year-wise overall grading.
6. The veracity of the qualification certificates and the caste / category certificate submitted by the officer has been verified.
7. This organisation has no objection to the officer applying for the post and, if selected, being relieved to join VPPL on Contract / Deputation. In the case of deputation, cadre clearance is accorded and the officer shall be relieved in accordance with the terms of deputation.

Signature of the Head of Office / Competent Authority (with seal)

Name: _____ Designation: _____

Date: _____ Place: _____

Annexure – D

Vigilance Clearance Proforma

(Particulars of the officer for whom vigilance comments / clearance is being furnished. To be filled in and signed by the Chief Vigilance Officer / Head of Office.)

Sl.	Particulars	Details
1	Name of the officer (in full)	
2	Father's name	
3	Date of birth	
4	Date of retirement	
5	Date of entry into service	
6	Service to which the officer belongs, including batch / year / cadre, wherever applicable	
7	Positions held during the preceding ten years (organisation, designation, place of posting, period from and to)	
8	Whether the officer has been placed on the "Agreed List" or the "List of Officers of Doubtful Integrity" (if yes, give details)	
9	Whether any allegation of misconduct involving a vigilance angle was examined against the officer during the last ten years, and if so, with what result (*)	
10	Whether any punishment was awarded to the officer during the last ten years, and if so, the date of imposition and details of the penalty (*)	
11	Whether any disciplinary / criminal proceedings or charge sheet is pending against the officer as on date (if so, give details, including the reference number, if any, of the Commission)	
12	Whether any action is contemplated against the officer as on date (if so, give details) (*)	
13	Whether the officer has submitted the annual immovable property return of the previous year within the prescribed time	
14	Details of complaints with a vigilance angle pending against the officer as on date	

The officer is clear / not clear (strike out whichever is not applicable) from the vigilance angle as per the guidelines of the DoPT / CVC issued from time to time.

(*) If vigilance clearance had been obtained from the Ministry / Commission in the past, the information may be provided for the period thereafter.

Name, signature and seal of the Chief Vigilance Officer / Head of Office

Date: _____

Annexure – E

Undertaking

I, _____, son / daughter of _____, presently working as _____ in _____, having applied for the post of _____ in Vadhvan Port Project Limited (VPPL) on Deputation basis, hereby undertake that:

1. The information furnished in my application and its enclosures is true and complete to the best of my knowledge, and I have not suppressed any material information.
2. No disciplinary / vigilance / criminal case is pending or contemplated against me, and no penalty has been imposed on me during the last ten years, except as disclosed in my application.
3. If selected, I shall join VPPL within the time stipulated in the offer of engagement, and I shall not withdraw my candidature after selection. I understand that withdrawal after selection may render me liable to be debarred from future selections of VPPL for a period of one year.
4. I shall abide by the terms and conditions of engagement (Contract / Deputation, as applicable) notified by VPPL, including the provisions on conduct, confidentiality and termination.

(Signature of the Applicant)

Name: _____

Date: _____ Place: _____

Director (Admin)

VADHVAN PORT PROJECT LIMITED